

COLLEGE OF ENGINEERING

SCHOLARSHIP APPLICATION INFORMATION AND INSTRUCTIONS

The USF College of Engineering Scholarship Program provides a broad spectrum of awards designed to recognize a wide range of applicant characteristics. Candidates may apply by completing the multipurpose College of Engineering Scholarship application: <http://www2.eng.usf.edu/ugadvising/scholarships.htm>

Priority Deadline

Instructions: The College accepts applications on a continuous basis. Scholarship committees are scheduled to meet over a period of several weeks. Meeting the priority deadline will ensure that your application is available when the earliest scholarship committees convene. Applications that are received after the priority deadline will be considered for all scholarships that have not been finalized at the time of submission.

APPLICATION GUIDELINES

General Information

Instructions: Complete all sections. The Overall GPA refers to the GPA for all college level work at USF and other institutions. Be sure you have typed in the correct student ID. Prospective USF students will be assigned a USF ID upon completion of a USF application for admission.

Current Address & Permanent Address

Instructions: Complete all sections. Please report contact information changes after the submission of your application to cchehab@eng.usf.edu

Academic Information

Instructions: Complete all sections. Report highest SAT or ACT scores obtained (optional for applicants with 60 credit hrs of college course work completed)

The “Essay” Section

Instructions: Depending upon the question, your response may be as short as a sentence, one to two paragraphs, or a list. Formal essay format is not required. Answers that are direct and concise are preferred. The scholarship committee recognizes that applicants may not have had the opportunity to engage in activities related to one or more of the scholarship application questions. Successful scholarship applicants provide substantive answers, but not necessarily to every question. Topics contained in this section are described below. It is recommended that you compose answers to the essay questions using a word processing program. You may then use “cut and paste” to transfer your responses to the on-line scholarship application.

Describe your educational and/or career plans

Instructions: Discuss the ways in which your future engineering degree, and possibly your education thus far, relate to your career plans and aspirations. Discuss plans to engage in engineering research or pursue a graduate or professional degree if you intend to do so. All applicants should answer this question.

Describe any special honors or awards you have received in the last three years

Instructions: If this question does not apply to you proceed to the next question.

Examples:

Induction to honor societies, making the Dean’s list, graduating from high school with honors, having been selected for a competitive scholarship, other formal recognition of your accomplishments or abilities

Describe any engineering, science or mathematics projects you have worked on in the last three years

Instructions: If this does not apply to you briefly explain why you have not had this opportunity or proceed to the next question.

Examples:

Projects related to math, science or engineering competitions
Participation in College of Engineering research initiatives (paid or volunteer)
Participation in internships here or elsewhere
Engineering projects you have completed as part of a personal interest or hobby
Projects related to paid employment and class projects may also be mentioned

Describe your membership, involvement, positions and activities in any student chapter of a professional engineering society or other engineering related club

Instructions: If this does not apply to you briefly explain why you have not had this opportunity or proceed to the next question.

Examples:

Student Chapters of engineering professional societies
Clubs and organizations that promote math, science, engineering or technology
Work related professional engineering societies

Describe your current or past service activities (i.e. non-engineering club memberships, church or civic activities)

Instructions: If this does not apply to you proceed to the next question.

Examples:

Participations in clubs or organizations that promote cultural understanding
Volunteer hours for any charitable cause
Volunteer hours to assist students in elementary, middle or high school
Participation in activities to improve your community

Describe any other special talents or extracurricular activities

Instructions: If this does not apply to you proceed to the next question.

Examples:

Music, art, sports, speaking another language fluently, etc.

Scholarship Information

Instructions: List the scholarships you have secured at the time of application. Include “Bright Futures” and other renewable awards. It is not necessary to inform the scholarship committee of awards you receive after your scholarship application has been submitted if the award is reflected in your USF Financial Aid summary. External awards received after your application has been submitted should be reported to cchehab@eng.usf.edu

Describe your unmet financial need

Instructions: Calculate your expected unmet financial need for one academic year. The estimated cost for one year is published by the USF Office of Financial Aid and Scholarship services. <http://usfweb2.usf.edu/finaid/>

Subtract the following sources of funds from the estimated cost of attendance: scholarships and grants that have been awarded to you at this point in time, funds available to you from personal and family contributions, funds available through the Florida pre-paid tuition and Bright Futures programs, funds available to you as a veteran of the US military, funds available to you from a government sponsor, other sources of gift aid. Do not subtract student loan proceeds. The balance is an estimate of your unmet need. It is not necessary to report changes that occur after you have submitted your application if the change is reflected in your USF Financial Aid Summary.

Example:

I am an out-of-state student and my anticipated cost for 2010/11 is \$29,740.

I have a renewable scholarship in the amount of \$4000 a year and my resources from my family and my summer job total about \$15000 a year. I use student loans to meet the rest of my expenses but I try to use them as little as possible.

My estimated unmet need is \$10,740.

Note: USF need based scholarship awards require completion of the FAFSA. Merit based awards do not.

Describe any extenuating circumstances which may contribute to your financial need

Instructions: If this does not apply to you proceed to the next question.

Examples:

Changes in employment or income, high medical costs, financial responsibilities and obligations not reflected in financial aid reports, factors that limit opportunities to work.

Do you plan to work during the academic year? If so, please include where and how many hours per week

Instructions: All applicants should answer this question.

The Survey Section

Instructions: Some items in this section are coded as “required fields” others are not. Candidates may opt not to provide information for items that do not require a response.

Additional Questions

Instructions: This section contains short answer questions and check box items. It is designed to identify candidates for a small number of awards within the program that have very specific criteria. Respond only to items that apply to you. Acronyms used will be recognized by those qualified to answer in the affirmative. Do not be concerned about the number of items that do not apply to you. The USF College of Engineering Scholarship Program provides a broad spectrum of awards designed to recognize a wide range of applicant characteristics.

Correcting Errors

Once you have submitted your application on line you will not be able to access it to make corrections. Complete your application carefully. In most cases, it is better to take a little extra time to complete your application than to rush to meet the priority deadline. Applications submitted within four weeks of the published priority deadline will be considered for most, if not all, available scholarships. If you wish to make a correction you may request permission to resubmit and replace your application (one time only) by calling 813-974-4937.

Questions and reports of technical difficulties should be reported to the Office of Engineering Student Services.

**University of South Florida
College of Engineering
Office of Engineering Student Services
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